

NETWORK INSTALLATION GUIDE



ocelot

Practice Management Software

Network Installation Guide

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Practice Management Software

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The Ocelot Practice Management Software is officially developed and distributed by Opticare Pty Ltd.

This software platform was first released in 2004.

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For further queries or issues relating to the Ocelot platform, please visit our **Opticare Support Help Desk** and submit a ticket if required:

http://www.opticare.com.au/support



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Licensing

This software, meaning the Ocelot Practice Management System remains the property of Opticare Pty Ltd. It may not be copied, re-engineered or used for any other purpose.

You are granted a **<u>single</u> licence** per computer for private or commercial use only.

The Ocelot Installation Disc is tested for all currently known viruses before duplication. We recommend that you always run a reliable and up-to-date virus-checker on ANY new software before installing it.

Opticare Pty Ltd can accept no responsibility for disruption and/or loss to your data or your computer system which may occur while using this disc, the programs or the data on it.

You are strongly advised to have up-to-date, verified backups of all important files prior to installing *any* new software.

DO NOT install the software if you do not agree with these terms and conditions.

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Additional Support

Opticare does not provide network installation support for Ocelot.

All of the necessary setup information is contained in this guide.

If you are unsure of what to do, we recommend that you arrange for a network/IT specialist to set up your network and/or install your software for you.

If further network support is required regarding information already detailed in this guide, a support fee will be charged as per the optional fees listed on our Website.

- For assistance, please visit our **Online Help Desk** and submit a ticket at: www.opticare.net.au/support/
- An overview of our **Support Fees** can be found in our Client Access Area: <u>www.opticare.com.au/client-access</u>



System Requirements



Computer Specifications:

Operating System	 Windows 2000 / XP / 7 / 8 / 10 NOTE: Ocelot cannot run on a Mac natively, but the software can still be accessed via any modern 'Virtual Machine' that supports Windows XP/7. E.g. VMware Fusion, Virtual Box, Parallels Desktop, Boot Camp. 	
Memory	512MB of RAM or greater	
CPU/Processor	Intel [®] Core i3 Processor or greater	
Graphics Card/Video	512MB NVIDIA GeForce 9600 series or higher	
Screen Resolution	Minimum of 1366 x 768 pixels	
Colours	32-bit	
Hard Drive Space	500Mb of free Space or Greater	
Internet	A fixed broadband connection is recommended	



Installation

Please follow the steps below *in sequence* to install the software on your network.

Support calls to fix issues where procedures have not been followed correctly are charged at the rates detailed on page one and must be paid for in advance by credit card at the time of the call.

If you are not sure of the procedures you may need the assistance of a network support person.

The network version of Ocelot installation includes FOUR main parts:

- I. Network Master Installation (on Main PC or Server)
- II. Sharing the Ocelot Data Folder
- III. Mapping the data Drive
- IV. Network Client installation

I. Network Master Installation – (For Main PC or Server)

If you already have Ocelot desktop versions installed on your computer then please skip to the next part – Share Ocelot Data folder.

- The installation file can be downloaded from the Opticare website at: <u>http://www.opticare.com.au/software</u>
- The file should be saved to your local Downloads directory. Please click on the **OcelotSetup.exe** icon to initiate the installation process.



• The program will install to the C:\Ocelot directory.

3. Follow the on-screen prompts for a typical installation. Screenshots of the process are on the





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2.

4.

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Welcome to the Ocelot Setup Wizard
This will install Ocelot on your computer.
It is recommended that you close all other applications before continuing.
Click Next to continue, or Cancel to exit Setup.

3.



5.



Password	P
This installation is password protected.	C.
Please provide the password, then click Next to continue. Pass	words are
case-sensitive.	
Password:	
< Back	Next > Cancel

6.





Installing Please wait while Setup installs Ocelot on your computer.

Extracting files... C:\Ocelot\RT\ACCESSRT.CAB Cancel

8. An access Runtime Setup installation will start automatically if it isn't currently installed on your computer. Click the **Install** button to continue.

岗 Microsoft Office Access 2003 Runti	me Setup
Microsoft Office Access 2003 Run	ntime 🗖 🗖
Summary	C :3
Setup is ready to begin installing an	d will perform the following tasks:
- Install the following Microso	ft Office 2003 applications
Access Runtime	(Run from My Computer)
	Space Required on C: 98 MB
	Space Available on C: 31 GB
	< Back Install Cancel

10.

Microsoft Office Access 200	3 Runtime	C
Setup Completed		C
Microsoft Office Access 2003	Runtime Setup has completed successfully.	
	ponents or security updates available online. n your browser after Setup is finished.	Check the box
Check the Web for up	odates and additional downloads	

9.

7.

🔁 Setup - Ocelot

11.





2. Share Ocelot Data Folder

- After installing the program on the main computer, you will need to share the folder.
- Using My Computer or Windows Explorer, navigate to the C:\Ocelot folder
- Right click on the folder and select Sharing and Security.



- Depending on your system and network setup, one of the following dialogs should appear:
 - I. Dialog 1



- Tick Share this folder on the network
- Ensure the Share Name is OcelotPMS
- Tick Allow network users to change my files



II. Dial	og 2
----------	------

General Sharing	Security Cust	omize	
	an share this folder ik. To enable shar		
🔿 Do not sha	re this folder		
Share this	folder		
Share name:	OcelotPMS		
Comment:			
User limit:	Maximum allo	wed	
	O Allow this nur	mber of users:	^ *
	ions for users who network, click Pe		Sermissions
To configure s Caching.	ettings for offline a	ccess, click	Caching
nissions for	OcelotPMS	Cancel	
	OcelotPMS	Cancel	Apply ?
are Permissions	OcelotPMS	Cancel	Apply
missions for are Permissions iroup or user na S Everyone	OcelotPMS	Cancel	_ Apply
are Permissions iroup or user na	OcelotPMS	Cancel	
are Permissions iroup or user na	OcelotPMS		2 2
are Permissions iroup or user na	OcelotPMS	Add	Remove
are Permissions roup or user na Everyone	OcelotPMS		?
are Permissions roup or user na	OcelotPMS	Add	Remove
ermissions roup or user na Everyone ermissions for E Full Control Change	OcelotPMS	Add Allow V	Remove
are Permissions roup or user na Everyone Everyone ermissions for E Full Control	OcelotPMS	Add Allow	Remove
are Permissions iroup or user na Everyone 'ermissions for E Full Control Change	OcelotPMS	Add Allow V	Remove
are Permissions iroup or user na Everyone 'ermissions for E Full Control Change	OcelotPMS	Add Allow V	Remove
ermissions roup or user na Everyone ermissions for E Full Control Change	OcelotPMS	Add Allow V	Remove
ermissions roup or user na Everyone ermissions for E Full Control Change	OcelotPMS	Add Allow V	Remove

- Select Share this folder
- Share Name: OcelotPMS
- User Limit: Maximum Allowed
- Click the Permissions Button

For Share Permissions

- Group or User Names should be set to Everyone
- For **Permissions**, ensure Full Control, Change & Read are all **ticked** in the **Allow** column.
- Click **OK** when finished and close the dialog box / boxes.
- After sharing is completed, the folder will **display the shared icon** as shown in the screenshot to the right.





3. Map Data Drive

You are now ready to set up and install the Client PC(s). Before installing the Ocelot Network Client Program, you will need to map a drive to the main PC/Server.

The client only works through drive "O" (as in 'O' for Oscar).

- Using My Computer or Windows Explorer, select Tools > Map Network Drive
- Select Drive O: then browse your network to the Main PC and select the OcelotPMS Folder

Map Network Drive	X	al Size Free Space Comments	
	Windows can help you connect to a shared network folder and assign a drive letter to the connection so that you can	9 GB 10.0 GB Contains digital photos, images, and graphic fi	
	access the folder using My Computer. Specify the drive letter for the connection and the folder that you want to connect to:		In the example
	Folder:	Browse For Folder	to the left:
	Example: \\server\share	Select a shared network folder	Workgroup: Opti
	Connect using a <u>different user name</u> . Sign up for online storage or connect to a network server.		
	< Back Finish Cancel	Opti Opticare-vic	lain PC: Optidt
		□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □	
		Generation Generation	
		Make New Folder OK Cancel	

a. After mapping your drive, the dialog box should look similar to the screenshot below:



- Tick the **Reconnect** at logon checkbox
- Click the Finish button



 The client PC should now have a drive mapped as below, (<u>Optidt</u>) would be replaced with the name of your Main PC. Each client PC running the Ocelot software must have their drives mapped prior to the installation.

<u>File Edit View Favorites Tools Help</u>					
🕞 Back - 🕥 - 🏂 🔎 Search 🞼	Folders				
Address 😼 My Computer					
Folders ×	Name 🔺	Туре			
Image: Second Secon	Local Disk (C:) DVD/CD-RW Drive (D:) Removable Disk (E:) Kingston (F:) Removable Disk (G:) CoclotPMS on 'Desktop (O Guest's Documents Mobile Device Shared Documents Rod's Documents Rod's Documents Rod's Documents Rod's Documents	Local Disk CD Drive Removable Disk Removable Disk Removable Disk Disconnected N File Folder File Folder File Folder File Folder			

4. Network Client Installation

You can now install the Ocelot Network Client Program on the Client PC(s).

The installation should commence automatically once you have accessed the installation file.

- Follow the on-screen prompts for a typical installation.
- During Select Components screen, please select Ocelot Network Client from the dropdown.



There are several standard practices to adhere to when using the Ocelot Software on a network.

- The Main PC or Server (where the back end database resides) **must be ON at all times** so that the client PC's can access the files.
- When you are using forms, two or more users **cannot change data** in the same form at the same time.
- If the same form is open on two computers at the same time and data is entered on computer "A", you will need to close and re-open the form on computer "B" to refresh the information on screen.