

NETWORK INSTALLATION GUIDE



ocelot

Practice Management Software

## **Network Installation Guide**

Version Release: 19 August 2015

> Last Updated: August 2015



Practice Management Software

NETWORK INSTALLATION GUIDE

The Ocelot Practice Management Software is officially developed and distributed by Opticare Pty Ltd.

This software platform was first released in 2004.

# **OPTIC**

**Opticare Pty Ltd** 

Postal Address:	Locked Bag 132, Silverwater NSW 1811
Physical Address:	118 Adderley Street, Auburn NSW 2144
Phone:	1800 251 852 (Toll-Free)
Fax:	1800 789 110 (Toll-Free)
Website:	http://www.opticare.com.au

For further queries or issues relating to the Ocelot platform, please visit our **Opticare Support Help Desk** and submit a ticket if required:

http://www.opticare.com.au/support



Practice Management Software

NETWORK INSTALLATION GUIDE

## **Table of Contents**

LICE	NSING	. 4
ADD	DITIONAL SUPPORT	. 5
SYS	TEM REQUIREMENTS	. 6
INST	TALLATION	. 7
I.	Network Master Installation – (For Main PC orServer)	. 8
I.	Share Ocelot Data Folder	11
3.	Map Data Drive	13
4.	Network Client Installation	14



## **Licensing**

This software, meaning the Ocelot Practice Management System remains the property of Opticare Pty Ltd. It may not be copied, re-engineered or used for any other purpose.

You are granted a **<u>single</u> licence** per computer for private or commercial use only.

The Ocelot Installation Disc is tested for all currently known viruses before duplication. We recommend that you always run a reliable and up-to-date virus-checker on ANY new software before installing it.

Opticare Pty Ltd can accept no responsibility for disruption and/or loss to your data or your computer system which may occur while using this disc, the programs or the data on it.

You are strongly advised to have up-to-date, verified backups of all important files prior to installing *any* new software.

DO NOT install the software if you do not agree with these terms and conditions.

© 2004 Ocelot Practice Management Software. © 2015 Opticare Pty Ltd. All rights reserved.



## Additional Support

#### Opticare does not provide network installation support for Ocelot.

All of the necessary setup information is contained in this guide.

If you are unsure of what to do, we recommend that you arrange for a network/IT specialist to set up your network and/or install your software for you.

If further network support is required regarding information already detailed in this guide, a support fee will be charged as per the optional fees listed on our Website.

- For assistance, please visit our **Online Help Desk** and submit a ticket at: <a href="http://www.opticare.net.au/support/">www.opticare.net.au/support/</a>
- An overview of our **Support Fees** can be found in our Client Access Area: <u>www.opticare.com.au/client-access</u>



## System Requirements



#### **Computer Specifications:**

Operating System	Windows 2000 / XP / 7 / 8 / 10	
	<b>NOTE</b> : Ocelot cannot run on a Mac natively, but the software can still be accessed via any modern 'Virtual Machine' that supports Windows XP/7. E.g. VMware Fusion, Virtual Box, Parallels Desktop, Boot Camp.	
Memory	512MB of RAM or greater	
CPU/Processor	Intel <sup>®</sup> Core i3 Processor or greater	
Graphics Card/Video	512MB NVIDIA GeForce 9600 series or higher	
Screen Resolution	Minimum of 1366 x 768 pixels	
Colours	32-bit	
Hard Drive Space	500Mb of free Space or Greater	
Internet	A <b>fixed broadband connection</b> is recommended	



## **Installation**

Please follow the steps below *in sequence* to install the software on your network.

Support calls to fix issues where procedures have not been followed correctly are charged at the rates detailed on page one and must be paid for in advance by credit card at the time of the call.

*If you are not sure of the procedures you may need the assistance of a network support person.* 

The network version of Ocelot installation includes FOUR main parts:

- I. Network Master Installation (on Main PC or Server)
- II. Sharing the Ocelot Data Folder
- III. Mapping the data Drive
- IV. Network Client installation

### I. Network Master Installation – (For Main PC or Server)

If you already have Ocelot desktop versions installed on your computer then please skip to the next part – Share Ocelot Data folder.

- The installation file can be downloaded from the Opticare website at: <u>http://www.opticare.com.au/software</u>
- The file should be saved to your local Downloads directory. Please click on the **OcelotSetup.exe** icon to initiate the installation process.



• The program will install to the C:\Ocelot directory.

3. Follow the on-screen prompts for a typical installation. Screenshots of the process are on the





Practice Management Software

2.

4.

**NETWORK INSTALLATION GUIDE** 



Welcome to the Ocelot Setup Wizard
This will install Ocelot on your computer.
It is recommended that you close all other applications before continuing.
Click Next to continue, or Cancel to exit Setup.

3.



5.



Password	P
This installation is password protected.	C.
Please provide the password, then click Next to continue. Passwor	ds are
case-sensitive.	
Password:	
< Back Ne	xt > Cancel

6.





7.

# 🔁 Setup - Ocelot Installing Please wait while Setup installs Ocelot on your computer. Extracting files... C:\Ocelot\RT\ACCESSRT.CAB Cancel

8. An access Runtime Setup installation will start automatically if it isn't currently installed on your computer. Click the **Install** button to continue.

the following tasks:
the following tasks:
3 applications
om My Computer)
Space Required on C: 98 MB
Space Available on C: 31 GB

10.

Microsoft Office Access 2003 Runtime	
Setup Completed	Ľ
Microsoft Office Access 2003 Runtime Setup has completed successfully.	
There may be additional components or security updates available online. below to visit the Office site in your browser after Setup is finished.	Check the box
Check the Web for updates and additional downloads	

9.

Microsoft Office Access 2003 Runtime	0.
Now Installing Access Runtime	Ci
Installation Progress:	
Current Action:	
Copying new files	
Copying file: CANYON.ELM	

11.





## 2. Share Ocelot Data Folder

- After installing the program on the main computer, you will need to share the folder.
- Using My Computer or Windows Explorer, navigate to the C:\Ocelot folder
- Right click on the folder and select Sharing and Security.



- Depending on your system and network setup, one of the following dialogs should appear:
  - I. Dialog 1



- Tick Share this folder on the network
- Ensure the Share Name is OcelotPMS
- Tick Allow network users to change my files



celotPMS Prop	erties			1
General Sharing	Security Cu	istomize		
You ca networ folder.	n share this folo k. To enable sl	ler with other u haring for this f	sers on y older, clic	our k Share I
🔿 Do not sha	re this folder			
Share this I	older			
Share name:	OcelotPMS			
Comment:				
Liser limit:	Mavimum .	allowed		
o con mine.	<ul> <li>Allow this i</li> </ul>	number of user		
	0			
To set permiss folder over the	ions for users w network, click	ho access this Permissions.	Ler	missions
To configure s Caching.	ettings for offline	e access, click		aching
missions for	OcelotPMS	Can	cel	Арр
missions for hare Permissions	OcelotPMS	Can	cel	Арр
missions for hare Permissions Group or user ha	OcelotPMS	Can		Арр
missions for hare Permissions Group or user hai <b>(</b> Everyone	OcelotPMS	Can		Арр
missions for nare Permissions Group or user na C Everyone	OcelotPMS	Can		App
missions for hare Permissions Group or user na Everyone	OcelotPMS mes:	Can		App Remov
missions for hare Permissions Group or user har Everyone Permissions for E Full Control	Veryone	Can		App Remov
missions for hare Permissions Group or user har Everyone Permissions for E Full Control Change	Ocelo1PMS	Can	cel	App Remov Deny
missions for nare Permissions Group or user na Everyone Everyone Permissions for E Full Control Change Read	Veryone	Add	eel	Appr

- Select Share this folder .
- Share Name: OcelotPMS
- **User Limit: Maximum Allowed**
- **Click the Permissions Button**

For Share Permissions

- Group or User Names should be set to Everyone •
- For Permissions, ensure Full Control, Change & • Read are all **ticked** in the **Allow** column.
- Click **OK** when finished and close the dialog box / boxes. •
- After sharing is completed, the folder will display the • shared icon as shown in the screenshot to the right.





## 3. Map Data Drive

You are now ready to set up and install the Client PC(s). Before installing the Ocelot Network Client Program, you will need to map a drive to the main PC/Server.

The client only works through drive "O" (as in 'O' for Oscar).

- Using My Computer or Windows Explorer, select Tools > Map Network Drive
- Select Drive O: then browse your network to the Main PC and select the OcelotPMS Folder

Map Network Drive	Windows can help you connect to a shared network folder and action a drive letter to the connection so that you can	al Size Free Space Comments 7.9 GB 10.0 GB Contains diaital photos, images, and graphic fi	
	and assign a sime extent to the connection so that you can access the folder using My Computer. Specify the drive letter for the connection and the folder that you want to connect to: Drive: C: Folder: Folder: Folder:	Browse For Folder	In the example to the left:
s F N T	Example: \\server\share Example: \\server\share Connect using a <u>different user name. Sign up for online storage or connect to a network server. Connect Conne</u>	Select a shared network folder	Workgroup: <b>Opti</b> /lain PC: <b>Optidt</b>

a. After mapping your drive, the dialog box should look similar to the screenshot below:



- Tick the **Reconnect** at logon checkbox
- Click the **Finish** button



 The client PC should now have a drive mapped as below, (<u>Optidt</u>) would be replaced with the name of your Main PC. Each client PC running the Ocelot software must have their drives mapped prior to the installation.

Eile Edit View Favorites Tools Help				
🔇 Back - 🕥 - 🏂 🔎 Search 🞼	Folders			
Address 😼 My Computer				
Folders ×	Name 🔺	Туре		
Pesktop           Image: My Documents           Image: My Computer           Image: My Computer           Image: Disk (C:)           Image: Dis	Local Disk (C:)     DVD/CD-RW Drive (D:)     Removable Disk (E:)     Removable Disk (G:)     Removable Disk (G:)     GoclotPMS on 'Desktop (O     GoclotPMS on 'Desktop (O     Mobile Device     Shared Documents     Rod's Documents     Rod's Documents     Rod's Documents	Local Disk CD Drive Removable Disk Removable Disk Removable Disk Disconnected N File Folder File Folder File Folder File Folder		

### 4. Network Client Installation

You can now install the Ocelot Network Client Program on the Client PC(s).

The installation should commence automatically once you have accessed the installation file.

- Follow the on-screen prompts for a typical installation.
- During Select Components screen, please select Ocelot Network Client from the dropdown.



There are several standard practices to adhere to when using the Ocelot Software on a network.

- The Main PC or Server (where the back end database resides) **must be ON at all times** so that the client PC's can access the files.
- When you are using forms, two or more users **cannot change data** in the same form at the same time.
- If the same form is open on two computers at the same time and data is entered on computer "A", you will need to close and re-open the form on computer "B" to refresh the information on screen.